



HIROTEC AMERICA is the world's leading comprehensive engineering company; providing state of the art tooling, engineering services and products to automotive manufactures across the world.

Currently, we are seeking to expand our Engineering Business Unit.

The ideal candidate will hold the position of a **Project Manager** and will be responsible for reviewing project proposal or planning to determine time frame, funding limitations, procedures for accomplishing project, staffing requirements, and allotment of available resources to various phases of project.

The individual will be the primary customer contact and have technical expertise for overall project management, including but not limited to tool process, design buy-off, and build integration of the project. Throughout the life of project, candidate will confer with project staff to outline work plan and to assign duties, responsibilities, and scope of authority. Review status reports prepared by project personnel and modify schedules or plans as required. Prepare project reports for management, client, or others. In addition, candidate will work to continually strive to improve Quality, Delivery, Cost, and Safety (QDCS). Confer with project personnel to provide technical advice and to resolve problems.

The position requirements include a Bachelor's degree in Mechanical Engineering and 5 years related experience. Strong knowledge of Automotive industry (closures/BIW- OEM preferred) and strong computer skills-Microsoft Office Products, technical aptitude with problem solving skills. Exceptional interpersonal/ communication skills, and must possess strong organizational skills, teamwork and leadership skills. Ability to travel for service and installation, both nationally and internationally.

Excellent work environment and benefits await you!

Only those whose experience best meets the Company's requirements will be contacted.

No Phone Calls Please.

Please e-mail your resume and the below survey to humanresources@hirotecamerica.com

Project Management Questionnaire

1. How many years of experience do you have in Project Management?

- a. 0-1
- b. 2-4
- c. 5-7
- d. 8-10+



2. Do you have experience with any of the following (check all that apply)?
 - a. Automotive Tooling (Closures/BIW)
 - b. Stamping Die Automation Lines
 - c. Hemming Systems
 - d. Processing of Automotive Tooling (Closures/BIW)
 - e. Mechanical Tool Design / GDT of Automotive Tooling
 - f. Other (Please Define in ????) Define other areas of experience:
3. How many years of experience do you have in Automotive Tooling (Closures/BIW)?
 - a. 0-1
 - b. 2-4
 - c. 5-7
 - d. 8-10+
4. How many years of experience do you have in Processing of Automotive Tooling?
 - a. 0-1
 - b. 2-4
 - c. 5-7
 - d. 8-10+
5. How many years of experience do you have in Tool Design / GDT of Automotive Tooling?
 - a. 0-1
 - b. 2-4
 - c. 5-7
 - d. 8-10+



6. What customers have you worked with (select all that apply)?
 - a. GM
 - b. Chrysler
 - c. Fiat
 - d. Ford
 - e. Magna
 - f. Other Tier One Suppliers
 - g. Other
 - h. None of the above
7. Experience level with tracking project financials:
 - a. Beginner
 - b. Intermediate
 - c. Advanced
8. Experience level with Microsoft Office:
 - a. Beginner
 - b. Intermediate
 - c. Advanced
9. Have you ever worked in any of the following disciplines in the manufacturing environment?
 - a. Build
 - b. Electrical
 - c. Pipe / Pneumatics
 - d. Machine
 - e. Fabrication
 - f. Design
 - g. Other
 - h. None



10. Do you have experience in estimating/quoting/processing?

- a. None
- b. Beginner
- c. Intermediate
- d. Advanced

11. Do you have the ability to travel (select all that apply):

- a. Locally
- b. Nationally
- c. Internationally
- d. None of the Above

12. Wage expectations?